

**CITY COUNCIL
AGENDA**

**June 11, 2013
7:30 p.m.**

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Reverend Robby Stewart, Pastor of Crestview Baptist Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the May 14, 2013 Regular Meeting and May 30, 2013 Budget Work Session/Planning Retreat; and May 30, 2013 Closed Session.**
 - B. Tax Collector's Report. (See Pages 4-6)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of May 31, 2013.**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board.**
 - A. Set Public Hearing.**
 - 1.) Set Public Hearing: Set public hearing for an Ordinance Adopting *Shaping Our Future: 2023* as the Official Land Use Plan for the City of Rockingham. (See Pages 7-8)**
 - B. Hold Public Hearings.**
 - C. Minutes from Various Boards. (Enclosed separately)**

City Council Agenda

June 11, 2013

Page 2

- 6. Consideration of Adoption of Budget Amendments required to balance/adjust the current year (FY 2012-2013) Budget. (See Pages 9-10)**
- 7. Hold Public Hearing on proposed Fiscal Year 2013-2014 City of Rockingham Budget. (Budget document previously distributed)**
- 8. Consideration of Adoption of Fiscal Year 2013-2014 City of Rockingham Budget Ordinance. (See Ordinance Pages 11-16)**
- 9. Consideration of various City Board appointments/reappointments. (See Page 17)**
- 10. Business by Visitors.**
- 11. Business by City Clerk.**
- 12. Business by City Manager.**
- 13. Business by City Attorney.**
- 14. Items of discussion by City Council Members.**
- 15. Business by Mayor.**
- 16. Closed Session under N.C.G.S. 143.318.11 (a) (5).**
- 17. Adjournment.**

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

UNCOLLECTED TAXES

YEAR	AMOUNT	DATE: May 2013
2012	76,181.71	
2011	42,923.67	
2010	26,601.63	
2009	18,178.02	
2008	15,543.28	
2007	9,358.57	
2006	7,892.50	
2005	6,206.86	
2004	4,807.68	
2003	3,078.63	
2002	2,953.62	
	76,181.71	Total Current Year
	137,544.46	Total Past Years
	213,726.17	Total All Years

Staff Report to Planning and Zoning Board
Agenda Item: IV.A
June 4, 2013

Issue:

Review and Discussion of the final draft of the City's updated land use plan - *Shaping Our Future 2023*.

Background:

As the Planning Board is aware, a comprehensive update of the City's land use plan commenced over a year ago. After extensive research and documentation of existing conditions, a thorough effort to gather citizen input, and much discussion by the Land Use Plan Steering Committee to formulate community goals and objectives for the upcoming ten-year period, a final draft of *Shaping Our Future 2023* is now complete.

Staff Comments:

1. A final draft of *Shaping Our Future 2023* is attached for the Board's review. City staff wants to express their appreciation to the members of the Land Use Plan Steering Committee for their efforts in preparing *Shaping Our Future 2023*. Thank you for allocating your time and effort to participate in this very important process.
2. City staff will point out that fewer goals and objectives were identified in the updated land use plan as compared to the original plan adopted in 2002. In the opinion of City staff, this does not diminish the quality or value of the plan. As some may recall, when the 2002 plan was adopted, it was the first long-range plan of any type adopted in almost 30 years, so there were many more needs to be addressed.

Staff Recommendation:

City staff recommends the Board review the final draft of the document and recommend the City Council adopt *Shaping Our Future: 2023* as the City's official land use plan.

Planning Board Recommendation:

The Planning Board reviewed the request on June 4, 2013 and recommended unanimously that the City Council adopt *Shaping Our Future: 2023* as the City's official land use plan.

**AN ORDINANCE ADOPTING *SHAPING OUR FUTURE: 2023*
AS THE OFFICIAL LAND USE PLAN FOR THE CITY OF ROCKINGHAM**

WHEREAS, the Rockingham City Council has determined that the preparation of a land use plan provides a process for determining public policy and is an effective participatory process in which the legislative body and appointed boards can step back from day-to-day administration and involve citizens in a discussion of the community's major problems and opportunities; and

WHEREAS, the Rockingham City Council has determined that a land use plan provides a means for establishing a logical, political, and legal rationale for development policy and its implementation by forming a solid information base, seeking broad and deliberate involvement of citizens and other stakeholders, and exercising careful logic in relating policy to goals and the information base; and

WHEREAS, the Rockingham City Council has determined that a land use plan communicates community policy and rationale to decision makers in both the public and private sectors; and

WHEREAS, the Rockingham City Council has determined that a land use plan is a reference resource for public officials that is useful in implementing policy as they administer regulations, decide capital improvements, and negotiate and coordinate actions with different public and private participants in the development process; and

WHEREAS, the North Carolina General Statute 160A-383 requires zoning regulations to be made in accordance with a comprehensive plan, and *Shaping Our Future: 2023* satisfies such requirement for a comprehensive plan; and

WHEREAS, the Rockingham City Council and the Rockingham Planning Board have determined that the most recent land use plan prepared for the City and adopted in 2002 has expired; and

WHEREAS, the Rockingham Planning Board has reviewed the final draft of *Shaping Our Future: 2023* and recommended its adoption as the official land use plan for the City; and

WHEREAS, the City Council held a public hearing on July 9, 2013 to receive public comments regarding *Shaping Our Future: 2023*.

NOW THEREFORE BE IT ORDAINED, that the Rockingham City Council hereby adopts *Shaping Our Future: 2023* to serve as the official land use plan for the City of Rockingham and its extraterritorial planning and zoning jurisdiction.

BE IT FURTHER ORDAINED, that *Shaping Our Future: 2023* is hereby adopted by reference and made a part hereof as if fully incorporated.

Adopted this the _____ day of _____, 2013.

M. Steven Morris
Mayor

Attested:

Gwendolyn F. Swinney, CMC
City Clerk

City of Rockingham, NC

BUDGET ORDINANCE AMENDMENTS FOR FISCAL YEAR END 2012-13

CLOSE 46-FUND E. Rockingham Sewer Project

46-367-2000	Sales Tax Refund	Increase	6,657.42
46-377-1000	Golden Leaf Foundation	Decrease	10,457.92
46-530-3450	Sewer Improvements	Decrease	3,800.50

CLOSE 60-FUND Discovery Place-KIDS

60-375-1000	Donations	Increase	39,932.00
60-376-1000	Reimburse Fr Discovery Pl	Increase	582,243.51
60-383-1000	Sale of Assets	Decrease	328.73
60-395-1000	Cont from UDAG	Decrease	18,002.11
60-430-3040	Professional Services	Decrease	19,175.63
60-430-3450	Contracted Services	Increase	623,021.15
60-430-5730	Property Acquisition	Decrease	.85

10 – GENERAL FUND

10-325-1000	Privilege License	Increase	50,000.
10-349-2002	Police Grants	Increase	31,000.
10-420-2570	Misc. Expense	Increase	6,000.
10-440-1020	Salaries & Wages	Increase	7,000.
10-440-2210	Software & Prog.	Increase	3,000.
10-440-4330	Dept. Supplies	Increase	3,500.
10-440-5740	Capital outlay-Equip.	Increase	1,500.
10-530-1020	Salaries & Wages	Increase	60,000.
10-620-4340	Athletic Supplies	Increase	25,000.
10-660-8990	Contingency Approp.	Decrease	25,000.

30 – ENTERPRISE FUND

30-720-3040	Professional Services	Decrease	30,000.
30-660-8990	Contingency	Decrease	25,000.
30-750-5730	Capital Outlay other	Increase	100,000.
30-810-4320	Chemical & Fluoride	Decrease	20,000.
30-810-2590	Richmond County Water	Decrease	65,000.
30-815-2160	M & R Equipment	Increase	165,000.
30-371-1000	Water & Sewer Chg.	Increase	125,000.

Adopted this the 11th day of June, 2013.

Signed: _____
M. Steven Morris
Mayor

Attest:

Gwendolyn F. Swinney, CMC, City Clerk

**BUDGET ORDINANCE
FISCAL YEAR 2013 – 2014**

BE IT ORDAINED by the City Council of the City of Rockingham, North Carolina, as follows:

Section 1. APPROPRIATIONS. The following amounts are appropriated for the operations of the city government and its activities for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014.

<u>SCHEDULE A. GENERAL FUND EXPENSE</u>	
GOVERNING BODY	236,050
ADMINISTRATION	486,229
FINANCE	280,568
PLANNING & INSPECTIONS	309,727
PUBLIC BUILDINGS & GROUNDS	374,658
POLICE DEPARTMENT	2,628,849
FIRE DEPARTMENT	1,135,511
MAINTENANCE SHOP	113,816
STREETS – REGULAR	274,520
STREETS – POWELL BILL	416,856
SANITATION	1,216,497
RECREATION	531,945
CULTURAL/LIBRARY	127,998
CEMETERIES	121,362
GENERAL ADMINISTRATION	480,470
CONTINGENCY	25,000
DEBT SERVICE	358,246
TOTAL GENERAL FUND EXPENSES	<u>9,118,302</u>

SCHEDULE B. ENTERPRISE FUND EXPENSE

ADMINISTRATION	1,802,988
UTILITIES MAINTENANCE	1,120,809
WATER PLANT OPERATION	1,105,760
WASTEWATER TREATMENT	2,340,992
DEBT SERVICE	68,284
CONTINGENCY	<u>25,000</u>
TOTAL ENTERPRISE FUND EXPENSE	6,463,833

SCHEDULE C. URBAN DEVELOPMENT ACTION GRANT

ECONOMIC DEVELOPMENT PROJECTS	<u>780,640</u>
TOTAL EXP. URBAN DEV. ACTION GRANT FUND	780,640

SCHEDULE D. CAPITAL PROJECT FUND

RESERVE FOR FUTURE WATER PLANT	<u>225,130</u>
TOTAL EXPENSE CAPITAL PROJECT FUND	225,130

SUBTOTAL OF ALL APPROPRIATIONS	16,587,905
GRAND TOTAL OF ALL APPROPRIATIONS	16,587,905

SECTION 3. ESTIMATED REVENUES. It is estimated that the following revenues will be available to meet the foregoing appropriations during the Fiscal year beginning July 1, 2013 and ending June 30, 2014:

SCHEDULE A. GENERAL FUND REVENUE

CURRENT YEAR'S PROPERTY/AUTO TAX	3,013,960
CURRENT YEAR'S SALES TAXES	1,774,000
CURRENT YEAR'S PRIVILEGE TAX	15,000
CURRENT YEAR'S VEHICLE/LICENSE TAX	35,000
ALL PRIOR YEAR'S TAX	69,750
	<hr/>
TOTAL LOCAL TAXES	4,907,710
REVENUE FROM STATE TAXES	1,033,400
POWELL BILL AID	416,856
ARREST FEES, PENALTIES, INTEREST	32,500
OTHER REVENUE SOURCES	2,535,240
	<hr/>
TOTAL ADDITIONAL REVENUE	4,017,996
APPROPRIATED FROM FUND BALANCE	192,596
GRAND TOTAL, GENERAL FUND REVENUE	9,118,302

SCHEDULE B. ENTERPRISE FUND REVENUE

WATER & SEWER CHARGES	5,847,500
INVESTMENT INTEREST	3,500
CONNECTION FEES	9,000
OTHER REVENUE	53,700
CONT. FROM GENERAL FUND	-0-
FUND BALANCE APPROPRIATED	550,133

GRAND TOTAL ENTERPRISE FUND REVENUE 6,463,833

SCHEDULE C. URBAN DEVELOPMENT ACTION GRANT FUND

INCENTIVE LOAN REPAYMENTS	40,000
INTEREST ON INVESTMENTS	1,000
APPROPRIATED FROM FUND BALANCE	739,640

GRAND TOTAL UDAG FUND REVENUE 780,640

SCHEDULE D. CAPITAL PROJECTS FUND

INTEREST ON INVESTMENTS	230
APPROPRIATED FROM FUND BALANCE	224,900
CONT FROM FOUNDATION OF THE CAROLINAS	-0-

GRAND TOTAL CAP. PROJECT FUND REVENUE 225,130

**Budget Ordinance
2013 - 2014
Page 5**

SUBTOTAL, SCHEDULES B, C, D	7,469,603
TOTAL ALL, REVENUES	9,118,302
LESS INTERFUND TRANSFER	-0-
GRAND TOTAL, ALL REVENUES	16,587,905

SECTION 3. TAXES LEVIED. There is hereby levied the Ad Valorem tax rate of \$.48 per \$100 valuation of taxable property, as listed for taxes as of January 1, 2013, for the purpose of raising revenues to finance the foregoing appropriations. This tax rate is based upon an estimated total valuation of \$ 639,681,298 (588,639,631 property and 51,041,667 auto) and an estimated collection of 97.19% for property and collection rate of Auto Tax in accordance with Statutory Authority.

SECTION 4. SPECIAL AUTHORIZATION. The Budget Officer shall be authorized to reallocate departmental appropriations among the various line item expenditures of the department as said officer believes necessary. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, provided that no departmental budget shall be reduced by more than ten percent without the prior approval of the City Council. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered into the minutes.

**Budget Ordinance
2013 – 2014
Page 6**

SECTION 6. DISTRIBUTION. Copies of this Ordinance shall be furnished to the Finance Officer of the City of Rockingham to be kept by her for her direction in the disbursement of funds.

The foregoing Budget Ordinance was introduced by Councilman _____, who moved its adoption. Motion for adoption was seconded by Councilman _____ and when put to a vote was adopted this _____ day of _____, 20____.

AYES: _____ **NAYES:** _____

**M. Steven Morris, Mayor
City of Rockingham, North Carolina**

ATTEST:

**Gwendolyn F. Swinney, CMC
City Clerk**

TO: Steve Morris, Mayor
City Council Members
Monty Crump, City Manager

FROM: Gwendolyn F. Swinney, CMC, City Clerk

DATE: May 3, 2013

SUBJ: Upcoming Board Appointments – Reappointments
(Updated May 2013)

PLANNING AND PERIMETER ZONING BOARD 3-YEAR TERM

1. Anne Edwards--Initial appointment 6-2007 term ended 6-2010. 1st reappointment 7-2010 term ends 6-2013 **Eligible for reappointment.**
2. Ryland Wilbun--Initial appointment 6-2007 (to fill unexpired term of Caroline Thomas Goodwin) term ends 6-2010. 1st reappointment 7-2010 term ends 6-2013 **Eligible for reappointment.**
3. Jerry Goodman--(Deceased) Initial appointment 6-2010 (to fill expired term of Robert "Bob" McLester) term ends 6-2013. **Need Replacement.**

BOARD OF ADJUSTMENT AND APPEALS 3-YEAR TERM

1. Ken Melvin--Initial appointment 6-2007 term ended 6-2010. 1st reappointment 7-2010 term ends 6-2013. **Eligible for reappointment.**
2. David Wood--Initial appointment 6-2007 term ended 6-2010. 1st reappointment 7-2010 term ends 6-2013. **Eligible for reappointment.**

NEED PLAQUE

3. Bruce Simmons--Initial appointment 9-2005 term ended 6-2007. 1st reappointment 7-2007 term ended 6-2010. 2nd reappointment 7-2010 term ends 6-2013.

NOT ELIGIBLE FOR REAPPOINTMENT

4. Greg Brown--(**In-City-Alternate #1**) Initial appointment 6-2007 term ended 6-2010. 1st reappointment 7-2010 term ends 6-2013. **Eligible for reappointment.**

ROCKINGHAM HISTORIC PRESERVATION BOARD 3-YEAR TERM

1. Benny Sharpe--Initial appointment 8-2007 term ended 6-2010. 1st reappointment 7-2010 term ends 6-2013. **Eligible for reappointment.**

RICHMOND COUNTY PUBLIC LIBRARY

1. Judy Marks--Initial appointment 7-2010 term ends 6-2013. **Eligible for reappointment.**

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

May-13

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of May 2013.

Total Alarms:	<u>59</u>	In Town:	<u>57</u>	Out of Town:	<u>2</u>
Turn In Alarms:	<u>3</u>	Silent Alarms:	<u>56</u>	Structure:	<u>3</u>
Wrecks:	<u>21</u>	Alarm Malf:	<u>9</u>	Good Intent:	<u>9</u>
Smoke/Odor:	<u>1</u>	Vehicle:	<u>2</u>	Grass/Brush:	<u>0</u>
Electrical:	<u>2</u>	Gas spill:	<u>3</u>	Service call:	<u>0</u>
Power Lines Down:	<u>2</u>	Assist Ems:	<u>1</u>	Mutual Aid:	<u>1</u>
Co detector alarm:	<u>2</u>	Assist Police:	<u>1</u>	Cooking fire:	<u>2</u>

Hours Spent on Calls: 35 hours and 23 minutes

Total Property Exposed to Fire:	<u>\$562,146.00</u>
Total Property Damaged by Fire:	<u>\$56,600.00</u>
Total Property Save:	<u>\$505,546.00</u>


During the month of May full time members of the fire department averaged 55 training hours per person; part-paid members averaged 7 hours per person for the month.

Public Life & Safety:

- ~Installed 8 car seats
- ~Sparky visited the kids at First Health for kids day
- ~Held an inspector upgrade class
- ~100 kids and 5 adults toured the station from Fairview Heights School
- ~Participated in wellness day at the high school

~Inspections: 103

Respectfully Submitted,



Fire Chief
Charles C. Gardner

To: Monty Crump, City Manager
From: Dave Davis, Parks and Recreation Director
Date: June 4, 2013
Subject: Activity Report

The following is a short list of activities involving our department.

June 1st - Browder Park Pool opens/ AAU Basketball Tournament.

June 2nd - Dog Show – Hinson Lake

June 3rd - Orientation for Summer Employees

June 10th - 1st Session of Swim Camp

June 11th -12th - Baseball Regular Season Ends

June 16th- Baseball All-Star Tournaments

June 17th - Summer Day Camp Begins

June 20th - Girl's Dixie Softball All-Star Tournament – Locust, N.C.

June 28th - Baseball/Softball Tournaments



Rockingham Police Department



W.D. Kelly, Chief of Police

To: Monty Crump

W.D.K.
From: W. D. Kelly
Chief of Police

Date: June 3, 2013
Ref: May Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	<u>1217</u>
Animal Control Calls:	<u>42</u>
Alarm Calls	<u>143</u>
Escorts:	<u>97</u>
Unlock Vehicles:	<u>152</u>

Charges Generating Arrest:

Felonies:	<u>26</u>
Misdemeanors:	<u>67</u>
Drug Violations:	<u>18</u>
Juvenile:	<u>3</u>
Warrants Served:	<u>87</u>
Citations:	<u>315</u>

Accidents Reported/Investigated:

Property Damage only:	<u>55</u>
Personal Injury:	<u>3</u>

Officer Hours Spent in Court:	<u>51</u>
Officer Training Hours Logged	<u>242</u>